

# CITY AND COUNTY OF SWANSEA

## NOTICE OF MEETING

You are invited to attend a Meeting of the

## DEVELOPMENT CABINET ADVISORY COMMITTEE

**At:** Committee Room 5, Guildhall, Swansea

**On:** Wednesday, 21 December 2016

**Time:** 3.00 pm

**Chair:** Councillor Philip Downing

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### Membership:

Councillors: C Anderson, C R Doyle, R D Lewis, P Lloyd, P M Matthews, P B Smith, C Thomas, T M White and N M Woollard

## AGENDA

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|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| <b>1</b> | <b>Apologies for Absence.</b>                                                                                                                                         |                |
| <b>2</b> | <b>Disclosures of Personal and Prejudicial Interests.</b><br><a href="http://www.swansea.gov.uk/disclosuresofinterests">www.swansea.gov.uk/disclosuresofinterests</a> |                |
| <b>3</b> | <b>Minutes.</b><br>To approve and sign the minutes of the previous meeting(s) as a correct record.                                                                    | <b>1 - 3</b>   |
| <b>4</b> | <b>Oceana (verbal update).</b>                                                                                                                                        |                |
| <b>5</b> | <b>Pedestrianisation of Wind Street - Results of Consultation.</b>                                                                                                    | <b>4 - 17</b>  |
| <b>6</b> | <b>Tree Policy.</b>                                                                                                                                                   | <b>18 - 36</b> |
| <b>7</b> | <b>Workplan.</b>                                                                                                                                                      | <b>37 - 38</b> |

**Next Meeting:** Wednesday, 18 January 2017 at 3.00 pm



**Huw Evans**  
**Head of Democratic Services**  
**Thursday, 15 December 2016**

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**Contact: Democratic Services - (01792) 636923**

## CITY AND COUNTY OF SWANSEA

### MINUTES OF THE DEVELOPMENT CABINET ADVISORY COMMITTEE

HELD AT COMMITTEE ROOM 5, GUILDHALL, SWANSEA ON  
WEDNESDAY, 16 NOVEMBER 2016 AT 3.00 PM

**PRESENT:** Councillor P Downing (Chair) Presided

**Councillor(s)**

C Anderson

C Thomas

**Councillor(s)**

C R Doyle

T M White

**Councillor(s)**

P Lloyd

**Officer(s)**

Allison Lowe

Huw Mowbray

Alan Webster

Democratic Services Officer

Property Development Manager

Landscape Assistant (Arboriculturalist)

**Apologies for Absence**

Councillor(s): J C Bayliss, R D Lewis and P B Smith

42 **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interests were declared.

43 **MINUTES.**

**RESOLVED** that the minutes of the Development Cabinet Advisory Committee held on 19 October 2016 be approved and signed as a correct record.

44 **OCEANA (VERBAL).**

Huw Mowbray, Property Development Manager provided a verbal update on the process of acquisition and demolition in relation to the Oceana site. He stated that he was not present to answer any technical questions, which would need to be answered by individual experts.

He outlined the background in relation to the Swansea City Centre Strategic Framework Review in relation to the two key regeneration hubs, one being the creation of a Central Business District / Employment Hub within the Kingsway. In January 2015 Cabinet approved the principle of a programme of strategic property acquisitions at the Kingsway being developed to support the delivery of an employment hub, one of which was the acquisition of the former Oceana building.

He went on to provide details of the purchase and demolition works together with information regarding the company commissioned to undertake the full refurbishment survey / demolition asbestos survey prior to the final tender stage of the main demolition contract.

Details regarding the additional asbestos located and increased costs were also outlined together with information regarding The Authority attempting to recover the additional costs incurred.

Members asked various questions which the officer responded accordingly.

**RESOLVED** that:

1. The update be noted;
2. A Task & Finish Group be set up and;
3. Technical officers be invited to future meetings;
4. The following documents be provided:
  - Asbestos reports (External & CCS);
  - Audit Report on the project;
  - FPR7;
  - Health & Safety survey;
  - Relevant Cabinet Reports;
5. Legal advice be sought in relation to public / closed sessions for the Task & Finish Group meetings.

45 **TREE POLICY.**

Alan Webster, Landscape Assistant (Arboriculturalist) attended to provide an overview of his role in relation to Tree Preservation Orders (TPO's).

He outlined the 3 main reasons why TPO's would be on trees on our land:

1. We had purchased land with TPO's already on the trees on that land;
2. We had adopted the land eg in a new development there might be a requirement for certain trees on that land to be protected during construction, prior to adoption;
3. Where we intentionally do it to protect certain trees.

He advised that guidance in relation to applying for work to be carried out on a tree with a TPO could be found on our website via the following link:  
<http://www.swansea.gov.uk/tpo>.

The Committee asked various questions of the officer who responded accordingly.

Martin Bignell would attend the next meeting to progress work on the Tree Policy.

**RESOLVED** that the update be noted.

46 **CHAIR'S UPDATE (VERBAL).**

The Chair reported the following:

1. The Open Space Strategy would be reported to Corporate Briefing in January 2017.

2. A joint meeting to discuss an Energy Strategy would need to be convened between members of the Communities CAC and the Development CAC.

47 **WORKPLAN.**

The Chair presented the Work Plan for 2016-2017.

**RESOLVED** that the Work Plan be noted.

The meeting ended at 3.44 pm

**CHAIR**

# Agenda Item 5

## Joint Report of the Heads of Planning & City Regeneration and Highways & Transportation

Development Cabinet Advisory Committee - 21 December 2016

### WIND STREET PEDESTRIANISATION - RESULTS OF CONSULTATION

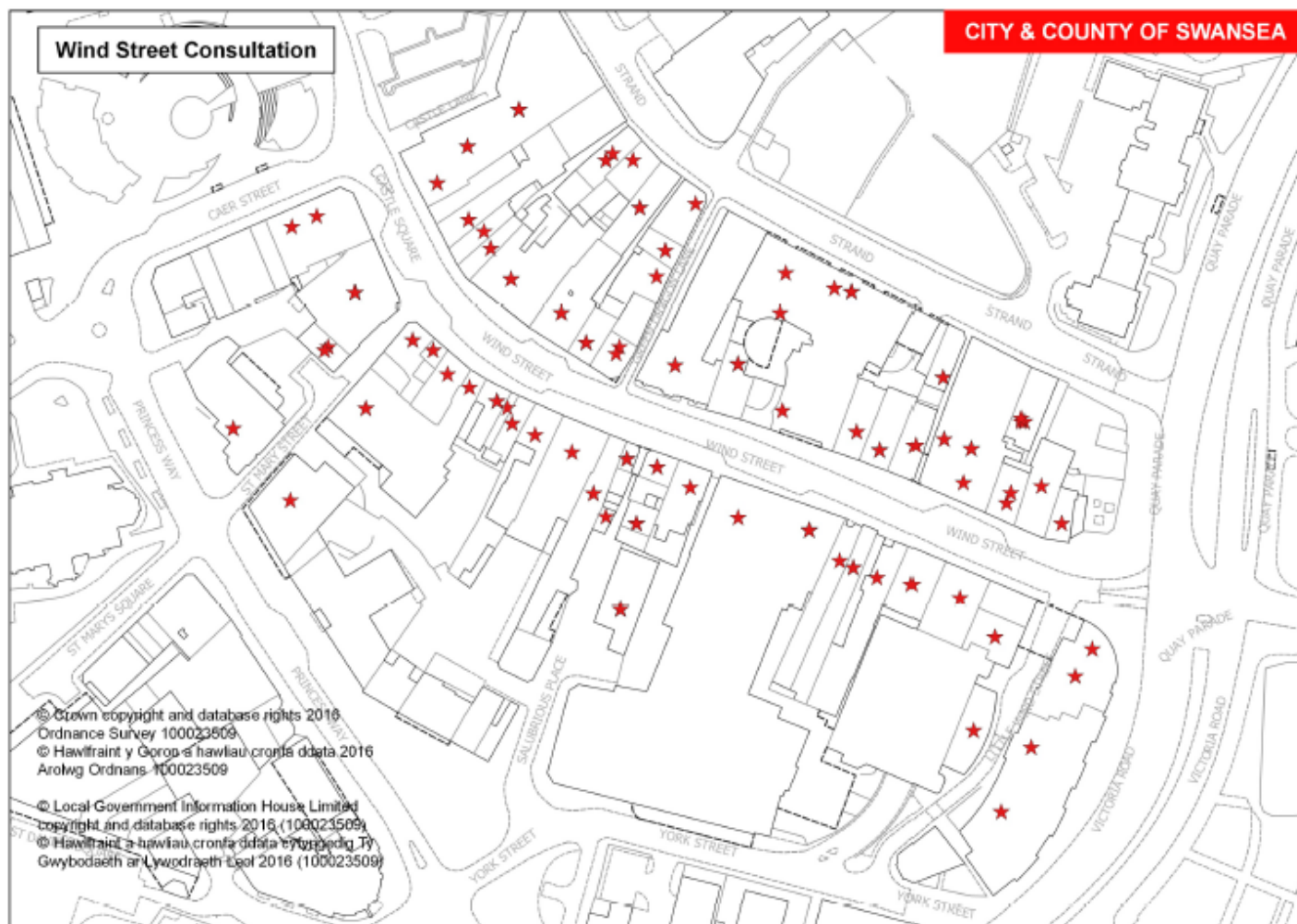
<b>Purpose:</b>	To enable Development Cabinet Advisory Committee to consider the results of the consultation conducted on the proposal to pedestrianise Wind Street and to note next steps.
<b>Report Author:</b>	Lisa Wells (City Centre Manager)
<b>Finance Officer:</b>	Paul Roach
<b>Legal Officer:</b>	Sandie Richards
<b>Access to Services:</b>	Phil Couch
<b>Recommendations:</b>	<ol style="list-style-type: none"><li>1. To note the results of the consultation exercise as indicative of overall support for pedestrianisation among the immediate residents and business community.</li><li>2. To note the requirement to undertake scoping and feasibility work and wider consultation to pedestrianise Wind Street according to several options.</li><li>3. To consider how the project may be funded and resourced in the context of the wider master-plan for the City Centre and competing priorities for funding.</li><li>4. To note that a detailed Equality Impact Assessment (EIA) will be required to identify specific equalities issues associated with this project.</li></ol>

#### 1.0 Summary

- 1.1 Swansea Council was approached by Swansea Business Improvement District (BID) to consider pedestrianising Wind Street during the afternoon and evening periods to improve the area and help develop and promote a café culture.
- 1.2 Prior to this BID had conducted informal research among its member businesses operating on Wind Street to gauge initial views on the scheme, the feedback regarding which was supportive.
- 1.3 In order to formally evaluate the appetite for this proposal among local businesses as well as residents and also to adequately consider the servicing and access needs for the area, a process of consultation was undertaken by City Centre Management on behalf of Highways and Transportation.
- 1.4 This report has been written by the City Centre Manager to summarise the methodology that was applied, present the key data that was captured from the return sample, provide a basic overview of the results and set out potential next steps in the process.

## 2.0 Methodology

- 2.1 During the latter stages of the summer 2016, a bilingual questionnaire tailored to the businesses and residents of Wind Street and adjacent areas was devised by the City Centre Manager in conjunction with the Group Leader for Highways and Transportation. The need for wider consultation was agreed to be undertaken at the right time once the proposal had been formally tested among the immediate residents and business community.
- 2.2 The survey was delivered and wherever possible collected by hand by the City Centre Rangers a copy of which is attached as Appendix 1.
- 2.3 The geographic area of the sample is outlined below reflecting the business and residential premises on Wind Street and also the adjoining streets.



- 2.3 The sample area was underpinned by a spreadsheet of 284 specific addresses which was used and updated by the City Centre Rangers to track communications with the respondents and record the survey returns.
- 2.4 Of the 284 premises identified within the sample area these were split between 123 residential units and 161 business units.
- 2.5 During the delivery of the questionnaires 40 properties were identified as being vacant, 13 were identified as duplicates as a result of the addressing process and/or due to property mergers and 18 were found to be inaccessible. In order to quantify the return rate these premises were therefore deleted from the sample which reduces the total sample number to **213 properties**.

### 3.0 Returns

- 3.1 The original deadline for submission of the surveys was 5 September 2016, however, a number of forms were received by post and accepted by the Rangers after this date and the cut-off date was therefore revised to 16 September 2016.
- 3.2 By 16 September 50 returns were submitted which represents a return rate of 23.5% of 213 potential respondents.
- 3.3 In terms of the residential versus business split – 9 surveys (18%) came from local residents. The majority (41 surveys – 81%) were however returned by the businesses with senior management completing 15 surveys (36.6%), the licensee completing 11 surveys (26.8%), the owner completing 9 surveys – 21.9%) and members of staff completing the remainder (7 surveys - 17%).
- 3.4 Demographic analysis of those responding show the majority of respondents to be male, an average age of 36.8 years and 77.7% of the post codes being from the immediate SA1 area.
- 3.5 As part of the survey process, participants were given the opportunity to submit their email contact details. 26 addresses were provided which will enable follow up to be undertaken if required as the project or other relevant schemes unfold.

### 4.0 Data Results & Analysis

- 4.1 The key data results are outlined below in the order they were presented to the respondents. Basic statistical analysis of this data is also provided for evaluation purposes.
- 4.2 In terms of general awareness of the proposal to pedestrianise Wind Street 66% of those surveyed said they were aware of the project. Equal levels of awareness were expressed among both residents and businesses and Swansea BID was reported as the main source of this information (29.4%).
- 4.3 Overall, the principal of pedestrianising Wind Street was supported by a majority of 66%. Analysis of the returns made by businesses shows 68.2% being in favour whilst those submitted by local residents are higher at 88.8% although this group represent a significantly smaller sample.
- 4.4 Respondents were asked to explain the reasons for their answer and these were quantified into several categories as follows:

	<b>No/ % providing positive comments</b> <b>(see A)</b>	<b>No/ % providing negative comments</b> <b>(see B)</b>	<b>No/ % providing neutral comments</b> <b>(see C)</b>	<b>No/ % providing both positive &amp; negative comments</b> <b>(see D)</b>	<b>No/ % providing no response</b>
<b>Local residents</b>	5/ 15.1%	2/ 25%	0/ 0%	1/ 100%	3/ 50%
<b>Businesses</b>	28/ 88.8%	6/ 75%	4/ 100%	0/ 0%	3/ 50%
<b>Total No/ %</b>	<b>33/ 63.4%</b>	<b>8/ 15.3%</b>	<b>4/ 7.6%</b>	<b>1/ 1.9%</b>	<b>6/ 11.5%</b>

- 4.4.1 The specific comments provided are set out in Appendix 2 according to each category; however, there is a general theme about improving the attractiveness and appeal of the area and increasing safety whilst concerns about access particularly for the elderly and disabled people are cited.
- 4.5 A series of questions were posed in order to develop an understanding of the practical issues associated with the pedestrianisation proposal and the implications that this might have for businesses and residents.

- 4.5.1 16 returns (32.6%) provided positive comments and/or reported no practical issues. 15 responses (30.6%) set out practical suggestions as to how the scheme could be managed most of which related to deliveries and loading provisions. 8 people (16.3%) provided a negative response most of which highlighted concerns about traffic congestion and deliveries and 10 others (20.4%) gave no response.
- 4.5.2 Examples of the comments made are set out in Appendix 3 grouped in categories.
- 4.6 Views were invited on closing Wind Street daily from 11am until 6am the following morning, the results on which are summarised overleaf.

	<b>No/ % providing positive comments (see A)</b>	<b>No/ % providing practical suggestions (see B)</b>	<b>No/ % providing negative comments (see C)</b>	<b>No/ % providing neutral comments</b>	<b>No/ % providing no response</b>
<b>Local residents</b>	2/ 10%	1/ 10%	3/ 20%	0/ 0%	1/ 33.3%
<b>Businesses</b>	20/ 90%	6/ 90%	12/ 80%	2/ 100%	2/ 66.6%
<b>Total No/ %</b>	<b>22/ 44.8%</b>	<b>7/ 14.2%</b>	<b>15/ 30.6%</b>	<b>2/ 4%</b>	<b>3/ 6.1%</b>

- 4.6.1 The specific comments received by respondents are set out in Appendix 4 by category.
- 4.6.2 In summary 22 respondents commented in support of the 11am-6am closure, however, 12-6pm was quoted as the preferred time for 2 respondents and 2-5pm by another.
- 4.6.3 The main body of negative comments received in this section were mainly about access and the ability of businesses to service their premises.
- 4.7 A series of questions were put to the businesses about their current servicing arrangements.
- 4.7.1 9 respondents stated they are served via a back entrance, 6 via a front entrance and 3 indicating both front and rear access.
- 4.7.2 Specific access and/or delivery and servicing times were stated by 11 businesses, 7 of which indicating that this usually takes place before noon.
- 4.8 The businesses were asked to comment on whether they would be interested in using the pedestrianised area of Wind Street if the scheme was implemented.
- 4.8.1 24 out of 39 respondents said 'yes' with 14 (82.3%) citing using it for outdoor seating.
- 4.9. The questionnaire provided space for any additional comments or suggestions to be made about the pedestrianisation proposal.
- 4.9.1 Whilst these section was not completed by 57.9% of the returns; the remaining 42.1% were split into 6 (12%) positive comments, 6 (12%) practical comments, 3 (6%) negative comments, 1 (2%) neutral comment and 5(10%) stating N/A.
- 4.9.2 The specific comments provided by the respondents are set out in Appendix 5 according to category.
- 4.9.3 In this section many of the participants took the opportunity to reinforce views previously expressed but a number highlighted other issues relevant to the management of the area. For example, the use of plastic glasses outside premise and the need for additional bins and policing were among the points put forward.



## **5.0 Conclusion**

- 5.1 In conjunction with the favourable view expressed previously by BID, the results of the consultation process provide empirical evidence in support of pedestrianising Wind Street; the rationale being for many to increase the prosperity of their business, diversify use of the area and extend patronage to families and other groups of non-users and change unfavourable perceptions regarding safety.
- 5.2 This view endorses the work being undertaken as part of the Purple Flag Award which is in the process of seeking renewal as well as the emerging multi-agency strategy which will guide the management and development of the evening and night time economy in the City Centre over the short, medium and long term.
- 5.3 The research highlights concern about access to premises and traffic congestion in and around the City Centre. However a core body of businesses appear keen to utilise the pedestrianised area mainly for outdoor seating to help grow their offer.
- 5.4 Whilst the ability of businesses to service their units is clearly critical, many businesses report having rear access and/or the majority of loading appears to take place in the morning. Similarly, a preference for closing Wind Street from 11am until 6am the following morning seems to be acceptable to the majority.

## **6.0 Financial Implications**

- 6.1 Whilst there are no immediate financial implications within this report any future associated costs that may arise will need to be contained within existing budgets and/or subject to external funding.

## **7.0 Legal Implications**

- 7.1 Separate legal advice will be required to bring a pedestrianisation scheme into force. In particular a road traffic regulation order pursuant to the provisions of the Road Traffic Regulation Act 1984 will be required setting out the terms of the scheme. Consideration would need to be given to such issues as the operational hours of the scheme together with any exemptions deemed necessary such as access for weddings, funerals, emergency vehicles, permitted access for delivery vehicles, taxis, residents, breakdown services and medical personnel.

## **8.0 Next Steps & Considerations**

- 8.1 Following the favourable results of the consultation, next steps proposed in the process of pedestrianising Wind Street are to develop and consult upon the feasibility of a series of options which can be appraised with consideration to the costs, benefits, maintenance and management arrangements among other practical issues.
- 8.2 As part of this work, it is recommended that a site visit is conducted to areas such as Cardiff where successful and recent models of pedestrianisation have been implemented.
- 8.3 The availability of funding will be a key factor which will need to be considered in the context of the pressures on internal budgets and external funding particularly given the extensive regeneration programme being brought forward for the City Centre and competition for resources. It is vital however, that this project forms part of the wider master-plan for the City Centre especially given proposals to develop the existing leisure offer.

## **9.0 Recommendations**

- 9.1 The following recommendations are provided to CAC to enable a scheme to be progressed:
  - 9.1.1 To note the results of the consultation exercise as indicative of support for pedestrianisation among the immediate among the immediate residents and business community.

- 9.1.2 To note the requirement to undertake scoping and feasibility work and wider consultation to pedestrianise Wind Street according to several options.
- 9.1.3 To consider how the project may be funded and resourced in the context of the wider master-plan for the City Centre and competing priorities for funding.
- 9.1.4 To note a detailed Equality Impact Assessment (EIA) will be required to identify specific equalities issues associated with this project.

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City Planning and Regeneration  
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# Pedestrianisation of Wind Street – Consultation Results

## Appendices 2-5

### Appendix 2

#### A. Positive Comments

- 1 - I feel that pedestrianizing Wind Street would boost the appeal of the area and increase trade which would in turn create more hours in the industry and increase the local economy. Apart from the business side, it would also make the area a lot safer for pedestrians and easier to manage.
- 2 - Will improve business on Wind Street and help improve people's behaviour.
- 3- Lower chances of car related incidents when the street is open. It also helps the other businesses to excel and increase the amount of money that can make.
- 4 - Would help change Wind Street from bars and clubs to a more day time. Also more people coming to Wind Street in the day time would help local business, more jobs.
- 5 - Pedestrianisation would lead to a safer environment for people living and visiting Wind Street. It would also help solve the illegal parking problem. Vehicle drivers still park in the street when the street is closed off after seven o'clock.
- 6 - I agree strongly with the 1<sup>st</sup> paragraph of your letter. Improvement of perceptions of Wind Street would be great. It has changed in the 15 years I have been a resident here and not for the better. Pavement should be improved.
- 7 - More of a safer feel not needing to try and cross any part of road.
- 8 - Easier to manage Wind Street, create a café culture resulting in less crime and disturbances.
- 9 - Swansea has all the potential to be one of the most vibrant, safest and busiest cities in the UK however the 'Wind Street Stereotype' holds us back! Moving away from its current state and towards a 'café culture' will help promote it as a daytime destination as well as a night-time one and so will promote an additional eclectic mix of businesses to relocate here.
- 10 - This will enable a café culture allow all business venues to put events on and make safe for customers.
- 11 - Improve the image of the current landscape. Promote a café culture. Promote daytime business. More family friendly. Safer.
- 12 - I think it's a brilliant idea, this will encourage more trade to the street and make it safer. I also believe that it would improve the visual aspect of the area which would invite investors (Bank Statement).
- 13 - Attract a nicer environment for potential customers. Option to have al fresco dining areas on the street which would make a cool cafe culture.
- 14 - I think it will boost daytime trade. If we were able to out chairs and tables outside I think Wind Street would be a good place to come and enjoy the sun with some food and a pint.
- 15 - It will create a good atmosphere on the street and help business (Fiction and Vinyl).
- 16 - Would work well for Little Wind Street. Better for business. Safer for drinkers.
- 17 - Be able to have seating area outside.
- 18 - Increased footfall in the surrounding area will increase revenue.
- 19 - Possible outside area, more customers seating.
- 20 - It allows everyone to expand business, perhaps creating a more sit down outdoor culture rather than a couple of chairs outside next to road.
- 21 - It would be great for the city and the reputation of Wind Street to increase the use of the street other than late night entertainment. Pedestraining the street would allow the business to make more attractive outside areas to capture the food trader during the day time. Hopefully creating a similar vibe to that on Mill Lane (Cardiff) during the summer/ warm weather.
- 22 - We feel it would make the street more appealing.

- 23 - It could make Wind Street a more attractive destination for diners, coffee drinkers, families etc.
- 24 - If it encourages more visitors to Wind Street then yes.
- 25 - As most of the businesses on Wind Street are either pubs/ eateries selling alcohol, the road poses an issue with people drinking. Often cars don't stop at the pedestrian crossing and are travelling too quickly to react to groups if people spilling onto the road, especially when cars are parked along the road making visibility difficult.
- 26 - We fully support this proposal as we strongly believe this would benefit all surrounding businesses. We believe this will change the stigma and concept surrounding the night-life culture.
- 27 - It will regenerate Wind Street and encourage more families visiting Wind Street during the day (Ice Bar).
- 28 - This should attract more visitors to the area and help existing businesses flourish.
- 29 - Safer for the public.
- 30 - It would make Wind Street a more attractive and vibrant environment.
- 31 - Pedestrianizing Wind Street would give a more family friendly European feel and help improve the reputation.
- 32 - Safety.
- 33 - With the volume of people who arrive into town during the night-time there is an increased potential risk of an accident.

#### **B. Negative Comments**

- 1 - Don't know enough about the proposal. It's not a particularly busy road during the day and I see no reason to pedestrianize during the working week i.e. Mon-Fri 8-6.
- 2 - It will create heavy traffic congestion around the area.
- 3 - Wind St, is a quiet street – (EXCEPT BANK HOLIDAYS) and I see no reason to pedestrianise it during these quiet periods – I do understand the current arrangement because of safety.
- 4 - Because my dad is a pensioner and every Tuesday night he gets dropped off to go to Labour Club on Wind Street.
- 5 - Some of our guests like to park opposite our restaurant. If it was pedestrianised, they wouldn't be able to do this. Sometimes if we change supplier, they aren't familiar with the area and if they couldn't get to us, we wouldn't get our delivery. It would be difficult to explain over the telephone how to reach our store without directing down Wind Street.
- 6 - There are a lot of OA Pensioners that come to this Club to meet up with friends if the plan goes ahead they will not come owing to no taxis coming into the street.
- 7 - With the City Gates already being pedestrianised our delivery trucks rely on Wind Street to supply our business.
- 8 - It will create heavy traffic congestion around the area.

#### **C. Neutral Comments**

- 1 - I don't feel as though I am sufficiently informed in terms of how the pedestrianisation would affect businesses on Wind Street.
- 2 - Compilation of pros and cons.
- 3 - Does not apply to our business needs.
- 4 - It will have no direct effect on our daily revenue.

#### **D. Both Negative & Positive Comments**

- 1 - I like the idea of Wind Street becoming more family orientated and it feels a bit lifeless during the day. I think the pedestrianisation if it means more events will make Wind Street a more attractive place, but I suspect that the focus will continue to be with pubs and drinking culture. It is uncomfortable leaving my flat in the evenings. I don't want this during the daytime as well.

## Appendix 3

### A. Positive Comments

- 1 - A very good idea. Everyone would know there is no parking and driving in Wind Street seven days a week. The automatic bollard would prevent vehicles entering or leaving the street. At the moment the street is only closed on a few nights of the week. This is dangerous and confusing. It is better to close Wind Street seven days a week, with only emergency vehicles allowed.
- 2 - No I don't as deliveries would still be able to happen at the rear of most venues and there is a very low use of the roads in any case. The street is blocked off most busy nights as it so I don't feel any practical uses of the road would be hindered.
- 3- I can't think of any reason why this should not go ahead.
- 4- No all issues are minor and can be overcome.
- 5- No it's practical enough to walk to from anywhere in City Centre.
- 6- Clear example is St Mary's Street in Cardiff.
- 7- None deliveries would be out of the way before the pubs/ clubs open.

### B. Practical Suggestions

- 1 - Deliveries – allow current businesses opportunity to request new delivery time windows. Contractor/ development work.
- 2 - Should allow some kind of access to emergency services. Also should look into parking permits for residents of Wind Street for the Strand area.
- 3 - At night the positioning of police cars.
- 4 - Traffic of taxis dropping people into Wind Street.
- 5 - Increased lighting in street especially top end around Yates and Griffin. Standard outside barrier, drinking and eating annex.
- 6- Offer free parking scheme for anyone that uses any of the businesses in area. Level off street getting rid of any pavements to create same level.

### C. Negative Comments

- 1 - It would limit residents in some aspects – for example if I was to have something delivered and the delivery person doesn't know the area well, they would put the postcode or address in their Sat Nav and wouldn't be able to get to me. This has happened in the events when the road has been closed – it gets worked out but it is very stressful.
- 2 - Wind Street is a quiet street (EXCEPT BANK HOLIDAYS) and I see no reason to pedestrianise it during these quiet periods – I do understand the current arrangement because of safety.
- 3- Obviously more traffic will be directed to Princess Way, parking may become more difficult.
- 4 - Deliveries often arrive in the afternoon which we have difficulties rearranging.
- 5 - Where would the sat nav lead potential guests to? Due to the traffic system outside there would be no road into Wind Street area, the closest would potentially be the Strand? Or the Vue Cinema?
- 6 - Beer deliveries and any other deliveries are to our front door.

## Appendix 4

### A. Positive Comments

- 1 - I think that would be a great idea. It doesn't affect us negatively in any way.
- 2 - Would be a good thing apart from deliveries. Not much traffic use Wind Street day to day and when it is closed during Wednesday night not much disruption.
- 3 - It is already closed some evenings so why not same feel during daytime.
- 4 - Good idea.
- 5 - Absolutely fine apart from delivery access.
- 6 - Very positive! It will promote the City Centre as a destination for more eateries etc.
- 7 - No issues for me as all my deliveries are before these times.
- 8 - Very positive. I support this change.
- 9 - Great easy enough to arrange delivery times.
- 10 - Like it.
- 11 - We are lucky enough to have a delivery yard at the back of our premises so it won't affect us that bad.
- 12 - Think it would have a positive effect on the city.
- 13 - Perfect.
- 14 - Those times would be perfect for our business.
- 15 - We have no problem with that.
- 16 - We welcome the change.
- 17 - I support it fully.
- 18 - Ok.
- 19 - I think it's a good idea.
- 20 - We fully support this idea.
- 21 - No issues.
- 22 - Great!

### B. Practical Suggestions

- 1 - I would suggest 12pm-6am to allow businesses ample time to receive deliveries. Also times need to be reliable as we have experience lots of difficulties with barriers not being taken down at the proposed times.
- 2 - As long as the pathways are wide enough and the road was reduced to 1 lane.
- 3 - (12 noon – 6am).
- 4 - 2pm-5am would be preferable to ensure we get all our necessary deliveries.
- 5- Sounds ok, but wouldn't be as effective as fully pedestrianizing the street.
- 6 - My only concern would be deliveries. Apart from this I fully support and welcome the initiative.
- 7 - An extra taxi rank at the bottom of Wind Street would be helpful.

### C. Negative Comments

- 1 - As stated above on Question 3 (Because my dad is a pensioner and every Tuesday night he gets dropped off to go to Labour Club on Wind St).
- 2 - Clear example is St Mary's in Cardiff.
- 3 - Seems unnecessary.
- 4- I'm not sure how this will impact older or disabled residents who may need to use taxis.
- 5 - I see no reason to close access traffic to Wind Street during these quiet periods – (probably mornings Monday to Friday) – Agree to times such as bank holidays/ or similar busy events .
- 6 - Restricted access for staff, deliveries and any bands playing in venues. Not all venues have rear access.
- 7 - Deliveries and work men in vans might find it hard to access pubs on the street.
- 8 - This would cause confusion of when the road can and can't be driven through.

- 9 - I don't see much reason for this. Obviously delivery vehicles have to be considered.
- 10 - I have concerns over delivery access.
- 11 - What is the point of it being open from 6am til 11am? I guess it would help with the delivery situation. It wouldn't help with the fact that from pedestrianising the street, we could lose passing trade.
- 12 - I think it is disgusting that you should penalise our customers. Without transport they cannot come out.
- 13 - Not a good idea.
- 14 - It will create heavy traffic congestion around the area.
- 15 - Would affect beer/ale deliveries.

## **Appendix 5**

### **A. Positive Comments**

- 1 - I really do love the idea as it would make the entire street more appealing and interesting. It would make it safer and turn it into something similar to a strip in London or Cardiff's Mill Lane.
- 2 - Wind Street is becoming a late night destination only. Pedestrianizing it would attract more day time trade and encourage existing vendors to open daytimes.
- 3 - Good idea.
- 4 - Best idea be great for business.
- 5 - This would benefit the city and help shake off the negativity associated with Wind Street.
- 6 - We would be delighted with this proposal.

### **B. Practical Suggestions**

- 1 - Remove tree which block sunlight in Winter, falling leaves litter the street. Lower level evergreen planters. Improve street lighting – 'festoon'? Encourage street events – markets, entertainers, fairs etc.
- 2 - It would be a chance for a nicer upgrade of external areas of the buildings.
- 3 - I wish the members consider the following points please. 1 – during day time serving hours and til 8pm glass to be allowed outside. From 8pm til close the glass to be replaced by plastic. 2 – we need more lighting if more area introduced to place the tables and chairs. 3 – Different type trees to be used (leaves causing a lot of people slipping when pavement is wet).
- 4 - The current car bays to be levelled off and railings throughout street removed.
- 5 - I want to promote safe environment for my customers and if additional seating could be arranged I would like to be able to serve glass outside until 7pm (change to plastic).
- 6 - More bins and policing.

### **C. Negative Comments**

- 1 - It would make accessibility for disabled guest difficult and hinder our delivery times which would affect the way we operate.
- 2 - This area is not a shopping area all the trade is done on weekends and late evenings.
- 3 - I found it difficult to find information about the proposal – when I did a search on Council website it returned no results.

### **D. Neutral Comments**

- 1 - Currently doing a refurb, however, we will still be using the front entrance for bands/ deliveries, as well as the keg drop which is situated on Wind Street. Due to changes in licencing at the premises we are currently unsure how the outside area is going to be used.

# WIND STREET PEDESTRIANISATION PROPOSAL

## August 2016



### Questionnaire for Businesses & Residents

Swansea Council has been approached by Swansea Business Improvement District (BID) to consider pedestrianising Wind Street during the afternoon and evening periods to help develop and promote a café culture.

The intention is to improve the overall attractiveness and vibrancy of the area, provide residents and visitors to the City Centre with a greater variety of leisure options, encourage greater dwell times and improve perceptions of Wind Street by diversifying its use and encouraging a more family orientated atmosphere. There is a desire to promote a more alfresco dining and leisure experience, akin to other European cities.

One of the challenges with any plans to pedestrianise a highway is to continue to meet its access and servicing demands and specifically vehicular access for local traders and residents. With this in mind, initial considerations have suggested that Wind Street could be closed to all but emergency vehicles from 11am until 6am the following morning, thus allowing access for deliveries and through traffic from 6am until 11am each morning.

It is proposed that access would be restricted via the automatic rising bollards which are currently positioned at either end of the street but are not currently operational.

In order to fully assess the appetite for the pedestrianisation of Wind Street and also to adequately consider the servicing and access needs, your views are sought together with any suggestions you may have regarding the proposal.

***Please take just a few moments to complete the short questionnaire below and return it to the City Centre Rangers who will collect it in person within a week of you receiving it.***

For further information or queries about the project or the City Centre in general please contact City Centre Management on 01792 633090 or email [citycentremangement@swansea.gov.uk](mailto:citycentremangement@swansea.gov.uk).

**1a. Please indicate whether you are a resident of Wind Street (or the area adjacent to Wind Street) or a business proprietor**

Resident  (go to Question 2a.)                      Business

**1b. If a business, please indicate your role within the business**

Licencee <input type="checkbox"/>	Senior Management <input type="checkbox"/>	Owner <input type="checkbox"/>	Member of staff <input type="checkbox"/>
Other (please state)			

**1c. If a business, please provide the name and address of the business**

Name of business: .....                      Address: .....

**1d. Please categorise the type of business being operated**

Pub <input type="checkbox"/>	Bar <input type="checkbox"/>	Nightclub <input type="checkbox"/>	Take-away <input type="checkbox"/>	Restaurant <input type="checkbox"/>
Other (please state)				

**2a. Were you aware of a proposal being considered by the Council to pedestrianise Wind Street?**

Yes                       No  (go to Question 3a.)



**2b. If yes, how were you aware of this?**

Read about it on the Council website	<input type="checkbox"/>	Read about it in Swansea Leader	<input type="checkbox"/>
Read about it on Facebook or Twitter	<input type="checkbox"/>	Through Swansea BID	<input type="checkbox"/>
Read about it in the Evening Post	<input type="checkbox"/>	Word of mouth	<input type="checkbox"/>
Other ( <i>please state</i> )			

**3a. Do you support the principal of pedestrianising Wind Street?**

Yes  No  Don't know

**3b. Please explain the reason for your response below**

**4a. From your perspective, are there any practical issues that the Council should be aware of which would be affected by pedestrianisation? Please provide details below**

**4b. What are your views on closing Wind Street daily from 11am until 6am the following morning? (*except for emergency vehicles*)**

**Questions 4c & 4e - business proprietors only:**

**4c. How is your business currently serviced by your suppliers?**

**4d. If pedestrianisation is supported, would your business be interested in using the pedestrianised area, for example, for outdoor seating, events etc?**

Yes

No  (go to Question 5.)

Don't know  (go to Question 5.)

**4e. If yes, what type of use would you be interested in developing?**

.....

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**5. Please use the space below to provide any additional comments or suggestions that you would like to make about the pedestrianisation proposal**

**6. To help us monitor the responses we receive please provide us with some basic details about you**

Male       Female       Age: .....      Postcode: .....

**7. To receive further information about the pedestrianisation of Wind Street and/or to get involved in the development of the scheme please provide your email address here**

.....

***Thank you for taking the time to complete this questionnaire  
Your views are valued and will be used to help shape plans for the pedestrianisation of Wind Street***

Please return your completed questionnaire no later than **MONDAY 5 SEPTEMBER 2016**  
using one of the following options:-

1. Give to one of the City Centre Rangers who will arrange to collect it.	2. Drop it off at reception in the Civic Centre or to Swansea Mobility Hire in the Bus Station
3. Post to City Centre Management, Room 2.6.3, City & County of Swansea, Civic Centre, Swansea, SA1 3SN	4. Scan/ email it to <a href="mailto:citycentremangement@swansea.gov.uk">citycentremangement@swansea.gov.uk</a>

# Agenda Item 6

## Draft

### Introduction

The City & County of Swansea highly values its tree stock. The Council recognises the diverse and far reaching positive effects that trees have on the landscape and character of the city. The Council also recognises both the human and environmental benefits that a healthy, sustainable tree stock provides

Approximately 18.8% of the County is covered by tree canopy compared to a national average of 16.8%. Tree canopy cover in the urban areas of Swansea is 19.8%. (Based on Natural Resources Wales figures). In the outlying towns and villages, trees form important local landmarks and landscape features and add greatly to the setting of important buildings and in the creation of a sense of place.

At the time of writing the council has 750 woodlands and woodland groups that contain an estimated 250'000 trees and 28'000 individual trees mapped and surveyed in Parks, Schools, Cemeteries, Housing land and Highways.

The aim of this tree policy is to ensure the safety, maintenance, care, protection and longevity of the authority's tree stock.

- This policy will describe how the authority proactively surveys and inspects its trees and will provide detail on the cycles and timings of surveys and inspections.
- This policy will describe all aspects of how the authority will manage trees on its land and detail its response to tree related enquiries including timescales wherever possible. The aim is for effectively communicating, educating and engaging with the general public with regard to trees and tree issues.
- This policy will provide detail on what types of tree work the authority will carry out and what types of tree work the authority will not carry out and provides detail and reasons for these decisions. This will both inform the public and help to manage the public's expectations
- This policy will help maintain and encourage biodiversity by recognising the importance of trees as valued habitat for wildlife. It will recognise the value of the tree stock and encourage the conservation, positive management and appropriate planting of new trees and woodlands including donated and memorial trees. This will help maintain and improve upon the percentage of tree cover within the authority creating the social benefits that accompany these improvements such as well-being and quality of life.

- This policy will help mitigate the effects of climate change. It can do this by being a catalyst for future tree and woodland planting programmes and tree replacement programmes. It can also recognise the importance of trees in relation to filtering air of harmful particulates, providing shelter from the elements, producing oxygen, lessening flood risks and locking up carbon.
- This policy can help maintain and improve the landscape across the county and improve the quality of life for both residents and visitors to the city by promoting the importance, selection, planting and good maintenance of trees, softening the hard landscape and promoting a pleasant, green setting in which to live and work.

<b>Category of Tree Related Enquiry</b>	<b>Policy/Standard Tree pruning and tree work</b>	<b>Response Timescale</b>
<p><b>Information request- Why has a council tree been felled?</b></p>	<p style="text-align: center;"><b>Policy: Tree Felling</b></p> <p>The Council will fell trees where:</p> <ul style="list-style-type: none"> <li>• The tree is dead, dying or diseased</li> <li>• A tree has been proven to be causing subsidence</li> <li>• The removal of a tree would benefit surrounding trees It is the requirement of a management, regeneration or development plan</li> </ul> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• Tree removal is regrettable, but necessary under a number of circumstances. The decision to remove a tree is not taken lightly. Trees are usually felled because it is best option to reduce the risk of harm to an acceptable level (e.g. dead, dying or diseased trees).</li> </ul>	<p><b>Clarification of council policy about trees / general enquiries.</b></p> <p>The enquiry will be answered within 14 working days of receipt. Customers can receive an immediate response by searching for the relevant stated policy on the council’s web site. If the enquirer requires further research we will inform the customer within 14 working days and indicate a timescale for any response as appropriate.</p>

Information request – Why is/was a tree pruned?	<p style="text-align: center;"><b>Policy: Tree Pruning</b></p> <p>The Council will:</p> <ul style="list-style-type: none"> <li>• Undertake work to trees owned or managed by the Council to maintain a minimum 5.5 metres height clearance over the carriageway (associated with a street, road or highway).</li> <li>• Undertake work to trees owned or managed by the Council to maintain clear lines of sight for traffic and pedestrians at junctions and access points (associated with a street, road or highway).</li> <li>• Undertake work to trees owned or managed by the Council to maintain clear lines of sight for traffic signals and street signage (associated with a street, road or highway).</li> <li>• Undertake work to trees owned or managed by the Council to ensure that street lights are not unduly blocked by the presence of trees.</li> <li>• Undertake work to trees owned or managed by the Council to maintain a minimum 2.1 metres height clearance over a footpath associated with a street, road or highway. Any works necessary to prevent an obstruction to the width of a footpath associated with the highway due to the presence of a Council owned tree will be considered on a case-by- case basis.</li> <li>• Maintain pollarded street trees by re-pollarding on a cycle between two and five years or more depending on the species and growth habits of the tree</li> <li>• Only create new pollards where there is no other viable management option</li> </ul>	<p><b>Clarification of council policy about trees / general enquiries</b></p> <p>The enquiry will be answered within 14 working days of receipt. Customers can receive an immediate response by searching for the relevant stated policy on the council’s web site. If the enquirer requires further research we will inform the customer within 14 working days and indicate a timescale for any response as appropriate.</p>
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<p>Information request – Why are tree stumps left in the verge or pavement?</p>	<p style="text-align: center;"><b>Policy : Stump grinding</b></p> <p>The council will carry out stump grinding where necessary to enable trees to be replanted or to remove a significant hazard.</p> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• Stump grinding is the practice of removing a tree stump to below ground level by mechanical means. Where replacement replanting is desirable such as in highway verges, stumps will be ground out. Where stump removal is not necessary or possible tree stumps will be removed close to ground level so not to leave a trip hazard.</li> </ul>	<p><b>Clarification of council policy about trees / general enquiries</b></p> <p>The enquiry will be answered within 14 working days of receipt. Customers can receive an immediate response by searching for the relevant stated policy on the council’s web site. If the enquirer requires further research we will inform the customer within 14 working days and indicate a timescale for any response as appropriate.</p>
<p>Information Request - What happens to the cut material?</p>	<p style="text-align: center;"><b>Policy: Re-cycling</b></p> <p>The Council will make the best use of arisings created from required tree work.</p> <ul style="list-style-type: none"> <li>• Timber will be sold</li> <li>• Firewood will be sold</li> <li>• Woodchip will be sold or used within the Council for footpath dressing or mulch on amenity shrub beds</li> </ul> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• Firewood and woodchip are both for sale to the public. Please contact the Parks department for details.</li> </ul>	

<p><b>Information Request – Do you harm wildlife?</b></p>	<p style="text-align: center;"><b>Policy: Birds, bats, badgers and other wildlife</b></p> <p><b>The council will:</b></p> <ul style="list-style-type: none"> <li>• <b>Carry out inspections of trees prior to tree works for nesting birds, taking particular care during the nesting period of March – August. Under the Wildlife and Countryside Act 1981 It is illegal to disturb nesting birds</b></li> <li>• <b>Carry out inspections of trees for bat roosts or areas of land for badger sets, likely to be disturbed by tree or woodland works and seek expert advice from relevant organisations or the Council Ecologist</b></li> <li>• <b>Try to avoid damage to any wildlife or habitat wherever possible and look for alternative work solutions</b></li> </ul> <p><b>Customer Advice:</b></p> <p><b>Birds</b></p> <ul style="list-style-type: none"> <li>• The Wildlife and Countryside Act 1981, amended by the Countryside and Rights of Way Act 2000, is the principle legislation protecting birds. The Acts make it an offence to kill, injure or take any wild bird and to take, damage or destroy any nest that is either in use or being built. To comply with the Acts the council’s arboricultural teams will check trees for nesting birds during the nesting period (March – August) and take appropriate measures to prevent disturbance prior to the commencement of routine works. These measures may mean delaying the works until young birds have flown. If, despite best efforts, a nest is found after work has started, a buffer area around the nest will be created and the tree returned to once the young birds have flown.</li> </ul> <p><b>Bats</b></p> <ul style="list-style-type: none"> <li>• All bats are protected under the Wildlife and Countryside Act (Schedule 5) and the EU Directive Conservation of Habitats and Species Regulations 2010. These make it illegal to intentionally or deliberately kill, injure or capture bats; deliberately disturb bats, whether in a roost or not; or to damage, destroy or obstruct a bat roost. Given that trees can be significant hosts to bat roosts inspections will precede works where bat roosts are suspected. This is</li> </ul>	<p><b>Clarification of council policy about trees / general enquiries</b></p> <p>The enquiry will be answered within 14 working days of receipt. Customers can receive an immediate response by searching for the relevant stated policy on the council’s web site. If the enquirer requires further research we will inform the customer within 14 working days and indicate a timescale for any response as appropriate.</p>
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<p><b>Information Request – does ivy kill trees/should it be removed?</b></p>	<p>likely but not exclusively to occur in park or woodland trees. Where necessary the Tree Services Unit will seek expert advice.</p> <p>Badgers</p> <ul style="list-style-type: none"> <li>• Badgers are protected under the Protection of Badgers Act 1992 which makes it an offence to wilfully kill, injure or take a badger; to interfere with a sett by damaging or obstructing it or by disturbing a badger when it is occupying a sett, recklessly, or with intent. Where necessary the council will seek expert advice.</li> </ul> <p style="text-align: center;"><b>Policy: Ivy on trees</b></p> <p><b>The council will seek to retain an acceptable level of ivy on trees where the inspection for decay or defects is not compromised</b></p> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• The council acknowledges the considerable value of ivy (<i>Hedera helix</i>) as a habitat and food source for wildlife. Unless ivy has established on young or weak trees, where it may compete for water and nutrients and restrict healthy growth, it causes little harm. However, where ivy has taken hold on mature trees, especially those close to roads and public areas, judgements must be made on its retention based on the health of the tree and the possibility of cavities or defects being hidden from view. In these situations removal of ivy may be deemed necessary for risk management purposes.</li> </ul>	<p><b>Clarification of council policy about trees / general enquiries</b></p> <p>The enquiry will be answered within 14 working days of receipt. Customers can receive an immediate response by searching for the relevant stated policy on the council's web site. If the enquirer requires further research we will inform the customer within 14 working days and indicate a timescale for any response as appropriate.</p>
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<p><b>Information Request –</b>  <b>Roots are damaging the pavement or causing a trip hazard</b></p>	<p style="text-align: center;"><b>Policy: Tree Roots</b></p> <p><b>The Council accepts that a reduced standard of regularity of surfacing may be acceptable. Where not acceptable the council will seek to explore engineering options to reduce trip hazards before root pruning or tree removal.</b></p> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>The Council will follow guidance published in “well-maintained Highways code of practice for Highway management” This guidance relates to trees and the highway and suggests that pavements are not required to have perfect surfaces:</li> </ul> <p><i>“9.6.1: Trees are important for amenity and nature conservation reasons and should be preserved ....”</i></p> <p><i>“9.6.4: Extensive root growth from larger trees can cause significant damage to the surface of footways, particularly in urban areas. A risk assessment should therefore be undertaken with specialist arboricultural advice on the most appropriate course of action, if possible to avoid harm to the tree. In these circumstances, it may be difficult for authorities to reconcile their responsibilities for surface regularity, with wider environmental considerations and a reduced standard of regularity may be acceptable.”</i></p> <ul style="list-style-type: none"> <li>The roots of trees exploit the soil in various ways dependent on species and local conditions. Direct root action can deform the surfaces of footpaths, roads or other light structures. To constitute a trip hazard the deformation will be assessed by Highways. Where a hazard exists and is attributable to tree roots engineering options will be explored before root pruning or tree removal is undertaken.</li> <li>Indirect root action is more often associated with the drying of clay subsoils during prolonged periods of dry weather and the subsequent downward movement of ground resulting in subsidence damage of buildings. However, subsidence can also be caused by leaking or collapsed drains, particularly if the subsoil under a building contains high proportions of sand, and or inadequate foundations for the soil type or proximity of vegetation, including trees. All insurance claims for suspected tree related subsidence will be dealt with in accordance with the council’s subsidence policy.</li> </ul>	<p><b>Clarification of council policy about trees / general enquiries</b></p> <p>The enquiry will be answered within 14 working days of receipt. Customers can receive an immediate response by searching for the relevant stated policy on the council’s web site. If the enquirer requires further research we will inform the customer within 14 working days and indicate a timescale for any response as appropriate.</p>
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# DRAFT

Category of Tree-Related Enquiry	Policy/Standard Trees and the local environment	Response Timescale
<p><b>Tree touching a building</b></p> <p>Council tree (stem or branches) touching private property</p>	<p style="text-align: center;"><b>Policy: Tree touching a building</b></p> <p><b>If a tree that is owned or managed by the Council is touching private property (dwelling, house, boundary wall, garage etc) the Council will take action to remove the nuisance.</b></p> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>In many cases the solution will be for the council to prune the tree, but in some circumstances it may be more appropriate to fell the tree. If pruning is appropriate we will endeavour to undertake works to stop the problem reoccurring within three-years.</li> <li>You have a Common Law right to remove (abate) the nuisance associated with trees encroaching onto your property; see <b>public information and customer advice</b></li> </ul>	<p><b>Tree enquiry requiring a site inspection</b></p> <p>The customer will be informed within 14 days of receipt that a site inspection is required and that such a site inspection will be undertaken within 2 weeks of receipt and the customer notified of what action is considered appropriate.</p>
<p><b>Tree overhanging property</b></p> <p>Council tree encroaching onto</p>	<p style="text-align: center;"><b>Policy: Tree overhanging property</b></p> <p><b>We will not prune or fell a tree in council ownership/managed by the council to alleviate the nuisance of overhanging branches.</b></p>	<p><b>Tree enquiry not requiring a site inspection</b></p>

<p>private property (due to the growth of the stem, branches or roots)</p>	<p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• The nuisance caused by overhanging branches may be considered as part of our general tree-work programme, however this programme is prioritised and subject to the availability of funding.</li> <li>• If you wish to exercise your Common Law right to remove (abate) the nuisance associated with encroaching trees; see <b>public information and customer advice</b></li> </ul>	<p>The customer will be informed of council policy within 14 days of receipt of the enquiry. Customers can receive an immediate response by searching for the relevant stated policy on the council's web site.</p>
<p><b>Tree and drains</b></p> <p>Council tree allegedly causing damage to a drain on private land</p>	<p><b>Policy: Tree and drains</b></p> <p><b>We will not prune, fell or cut the roots of a council owned/managed tree to prevent roots entering a drain that is already broken or damaged.</b></p> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• Tree roots typically invade drains that are already broken or damaged. Trees themselves very rarely break or damage the drain in the first place. Tree roots found in a drain are usually symptomatic of an underlying problem requiring repair of the broken pipe. If you are concerned about the condition of your drains then you are advised to contact your water and sewerage company. Householders are usually responsible for the maintenance of the drains within your property.</li> <li>• If you wish to exercise your Common Law right to remove (abate) the nuisance associated with encroaching trees; see <b>public information and customer advice</b></li> </ul>	<p><b>Tree enquiry not requiring a site inspection</b></p> <p>The customer will be informed of council policy within 14 days of receipt of the enquiry. Customers can receive an immediate response by searching for the relevant stated policy on the council's web site.</p>

<p><b>Tree and light</b></p> <p>Council tree restricting light in private property</p>	<p style="text-align: center;"><b>Policy: Tree and light</b></p> <p><b>We will not prune or fell a council owned/managed tree to improve natural light in a property.</b></p> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• If natural light is being blocked by the growth of a hedge then action may be taken to reduce the problem under the High Hedges Act, Part 8 of the Antisocial Behaviour Act, 2003. For further information refer to the council's web page on High Hedges:</li> <li>• If you wish to exercise your Common Law right to remove (abate) the nuisance associated with encroaching trees; see <b>public information and customer advice</b></li> </ul>	<p><b>Tree enquiry not requiring a site inspection</b></p> <p>The customer will be informed of council policy within 14 days of receipt of the enquiry. Customers can receive an immediate response by searching for the relevant stated policy on the council's web site.</p>
<p><b>Tree and view</b></p> <p>Council tree restricting view from a private property</p>	<p style="text-align: center;"><b>Policy: Tree and View(s)</b></p> <p><b>We will not prune or fell a council owned tree to improve the view from a private property.</b></p> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• If you wish to refer to exercise your Common Law right to remove (abate) the nuisance associated with encroaching trees; see <b>public information and customer advice</b></li> </ul>	<p><b>Tree enquiry not requiring a site inspection</b></p> <p>The customer will be informed of council policy within 14 days of receipt of the enquiry. Customers can receive an immediate response by searching for the relevant stated policy on the council's web site.</p>

<p><b>Tree and leaves</b></p> <p>A council tree shedding leaves over private property or problem of leaves on public footpath / other public space</p>	<p style="text-align: center;"><b>Policy: Tree and Leaves</b></p> <p><b>We will not prune or fell a council owned/managed tree to remove or reduce leaf fall or remove fallen leaves from private property.</b></p> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• The loss of leaves from trees in the autumn is part of the natural cycle and cannot be avoided by pruning.</li> <li>• For roads, streets or the highway extra teams are working in the autumn to clear fallen leaves.</li> <li>• In parks and green spaces paths or areas of hard standing are regularly cleared of fallen leaves, but leaves on grass / shrub beds are generally left until the majority of leaves have fallen before they are removed (unless leaving them would damage the grass in which case the accumulated leaves would be removed sooner).</li> <li>• Leaves are generally sent for composting.</li> <li>• If you would like to report a road, street or highway, park or green space that needs to be cleaned please contact (.....)</li> <li>• If you wish to exercise your Common Law right to remove (abate) the nuisance associated with encroaching trees; see <b>public information and customer advice</b></li> </ul>	<p><b>Tree enquiry not requiring a site inspection</b></p> <p>The customer will be informed of council policy within 14 days of receipt of the enquiry. Customers can receive an immediate response by searching for the relevant stated policy on the council's web site</p>
<p><b>Tree sap</b></p> <p>A council tree shedding sap / sticky residue over private property Or a problem of sap on public footpath / other public space</p>	<p style="text-align: center;"><b>Policy: Tree and Sap</b></p> <p><b>We will not prune or fell a council owned/managed tree to remove or reduce honeydew or other sticky residue from trees</b></p> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• Honeydew is caused by greenfly (aphids) feeding on the sap from the leaves and excreting their sugary, sticky waste. Often more likely to be colonised by a mould which causes it to go black. Unfortunately there is little that can be done to remove the aphid which causes the problem and pruning the tree may only offer temporary relief as any re-growth is often more likely to be colonised by greenfly thereby</li> </ul>	<p><b>Tree enquiry not requiring a site inspection</b></p> <p>The customer will be informed of council policy within 14 days of receipt of the enquiry. Customers can receive an immediate response by searching for the relevant</p>

	<p>potentially increasing the problem. Some trees, such as limes, are more prone to attack by greenfly and in some years greenfly are more common especially following a mild winter. Honeydew is a natural and seasonal problem. Where new trees are planted we try to choose trees that are less likely to have this problem. Where honeydew affects cars, warm soapy water will remove the substance, particularly if you wash the car as soon as possible.</p> <ul style="list-style-type: none"> <li>• If you wish to exercise your Common Law right to remove (abate) the nuisance associated with encroaching trees; see <b>public information and customer advice</b></li> </ul>	<p>stated policy on the council's web site</p>
<p><b>Tree and blossom</b></p> <p>A council tree shedding blossom over private property</p> <p>Or a problem of blossom on public footpath / other public space</p>	<p style="text-align: center;"><b>Policy: Tree and Blossom</b></p> <p><b>We will not prune or fell a council owned/managed tree to remove or reduce blossom from trees or remove fallen blossom from private land.</b></p> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• Tree blossom usually heralds the start of Spring. Blossom is a natural occurrence, which cannot be avoided by pruning.</li> <li>• Roads, streets or the highway are swept of excessive blossom as necessary. Similarly paths through parks and green spaces will be swept of blossom as part of normal cleansing cycles.</li> <li>• If you would like to report a road, street or highway that needs to be act cleaned; or if you would like to report a parks or green spaces that needs to be cleaned contact;</li> </ul> <p>The City &amp; County of Swansea Parks and Cleansing Home Farm House Singleton Park Sketty SWANSEA SA2 8QJ</p> <p><b>Email:</b> <a href="mailto:Parks.Section@swansea.gov.uk">Parks.Section@swansea.gov.uk</a>      <b>Fax:</b> 01792 284800</p> <ul style="list-style-type: none"> <li>• If you wish to exercise your Common Law right to remove (abate) the nuisance associated with encroaching trees; see <b>public information and customer advice</b></li> </ul>	<p><b>Tree enquiry not requiring a site inspection</b></p> <p>The customer will be informed of council policy within 14 days of receipt of the enquiry. Customers can receive an immediate response by searching for the relevant stated policy on the council's web site</p>

<p><b>Tree and Bird Droppings</b></p> <p>Birds are in a council tree and leave droppings</p>	<p style="text-align: center;"><b>Policy: Bird Droppings from Council Trees</b></p> <p><b>We will not prune or fell any tree owned or managed by the Council to remove or reduce bird droppings from the tree, or remove bird droppings from private land.</b></p> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• Bird droppings may be a nuisance but the problem is not considered a sufficient reason to prune or remove a tree. Nesting birds are protected under the Wildlife and Countryside Act 1981 (and other related wildlife law). Warm soapy water will usually be sufficient to remove the bird droppings.</li> <li>• If you wish to exercise your Common Law right to remove (abate) the nuisance associated with encroaching trees; see <b>public information and customer advice</b></li> </ul>	<p><b>Tree enquiry not requiring a site inspection</b></p> <p>The customer will be informed of council policy within 14 days of receipt of the enquiry. Customers can receive an immediate response by searching for the relevant stated policy on the council's web site</p>
<p><b>Tree and fruit, nuts and berries</b></p>	<p style="text-align: center;"><b>Policy: Fruit, Berries &amp; Nuts from Council Trees</b></p> <p><b>We will not prune or fell any tree owned or managed by the Council to remove or reduce the nuisance of fruit, berries or nuts, or remove fallen fruit from private land.</b></p> <p><b>Customer Advice:</b></p>	<p><b>Tree enquiry not requiring a site inspection</b></p> <p>The customer will be informed of council policy within 14 days of receipt of the enquiry. Customers can</p>



	<ul style="list-style-type: none"> <li>• Fruit trees such as apple, cherry and pear are welcomed in many locations with the added benefit of providing free food. But, there are some locations where fruit trees are less desirable, for example where soft fruit would make the pavement slippery or where anti-social behaviour could encourage fruit being thrown at houses or cars. When considering what tree to plant we do take account of the likelihood of such problems.</li> <li>• If you wish to exercise your Common Law right to remove (abate) the nuisance associated with encroaching trees; see <b>public information and customer advice</b></li> </ul>	<p>receive an immediate response by searching for the relevant stated policy on the council's web site</p>
<p><b>Tree wildlife and insects</b></p>	<p style="text-align: center;"><b>Policy: Wildlife and Insects in Council Trees</b></p> <p><b>We will not prune or fell any tree owned or managed by the Council to remove or reduce incidence of bees, wasps and other insects or wild animals.</b></p> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• Wildlife and insects associated with trees should be expected and encouraged. Many insects and animals rely on trees for their survival and the council recognise that this wildlife plays an important role in the ecosystem of the tree and the wider environment.</li> <li>• If you wish to exercise your Common Law right to remove (abate) the nuisance associated with encroaching trees; see <b>public information and customer advice</b></li> </ul>	<p><b>Tree enquiry not requiring a site inspection</b></p> <p>The customer will be informed of council policy within 14 days of receipt of the enquiry. Customers can receive an immediate response by searching for the relevant stated policy on the council's web site</p>

<p>Tree and TV signals</p>	<p><b>Policy: Satellite and Television Reception Blocked by Council Trees</b></p> <p><b>We will not prune or fell any tree owned or managed by the Council to enable or ease installation or improve reception of satellite or television receivers.</b></p> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• It maybe that your satellite or TV provider will be able to suggest an alternative solution to the problem, for example relocating the aerial/dish or means to boost the signal. Cable Television may also be an alternative. Swansea Council will not reimburse costs associated with relocating a TV aerial or satellite dish.</li> <li>• If you wish to exercise your Common Law right to remove (abate) the nuisance associated with encroaching trees; see <b>public information and customer advice</b></li> </ul>	<p><b>Tree enquiry not requiring a site inspection</b></p> <p>The customer will be informed of council policy within 14 days of receipt of the enquiry. Customers can receive an immediate response by searching for the relevant stated policy on the council's web site</p>
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<p>Tree and solar panels</p>	<p><b>Policy: Solar Collectors and Panels Obscured by Council Trees</b></p> <p><b>We will not prune or fell any tree owned or managed by the Council to improve the performance of Solar Water Heating Collectors or Solar Panels such as Photovoltaic Cells</b></p> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• Whilst the Council appreciates that there is a need to provide renewable energy resources. Trees have an important role in maintaining and improving local amenity, in addition to contributing to local and national targets in tackling climate change. The presence of trees must be fully appreciated when considering a suitable location for the placement of solar collectors and panels.</li> <li>• If you wish to exercise your Common Law right to remove (abate) the nuisance associated with encroaching trees; see <b>public information and customer advice</b></li> </ul>	<p><b>Tree enquiry not requiring a site inspection</b></p> <p>The customer will be informed of council policy within 14 days of receipt of the enquiry. Customers can receive an immediate response by searching for the relevant stated policy on the council's web site</p>
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<p>Tree and BT lines</p>	<p style="text-align: center;"><b>Policy: Telephone Wires and Council Trees</b></p> <p>We will not fell any tree owned or managed by the Council to remove or reduce interference with telephone wires. There may be instances where the Council will undertake works to prune trees and reduce interference where pruning would be an effective measure.</p> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• Your telephone service provider may be able to suggest an alternative solution to the problem. Where pruning is appropriate trees will be assessed individually.</li> <li>• If you wish to exercise your Common Law right to remove (abate) the nuisance associated with encroaching trees; see <b>public information and customer advice</b></li> </ul>	<p><b>Tree enquiry requiring a site inspection</b></p> <p>The customer will be informed within 14 days of receipt that a site inspection is required and that such a site inspection will be undertaken within 2 weeks of receipt and the customer notified of what action is considered appropriate.</p>
<p>Tree is too big</p>	<p style="text-align: center;"><b>Policy: Council Tree(s) Considered Too Large</b></p> <p>We will not prune or fell any tree owned or managed by the Council because it is considered to be 'too big' or 'too tall'.</p> <p><b>Customer Advice:</b></p> <ul style="list-style-type: none"> <li>• A tree is not dangerous just because it may be considered too big for its surroundings. Evidence of other factors that may render the tree dangerous would have to be present for the council to consider pruning or felling. (see reactive tree work/dangerous trees)</li> <li>• If you wish to exercise your Common Law right to remove (abate) the nuisance associated with encroaching trees; see <b>public information</b></li> </ul>	<p><b>Tree enquiry not requiring a site inspection</b></p> <p>The customer will be informed of council policy within 14 days of receipt of the enquiry. Customers can receive an immediate response by searching for</p>

	<p>and customer advice</p>	<p>the relevant stated policy on the council's web site</p>
<p>Damage and vandalism</p>	<p style="text-align: center;"><b>Policy: Damage to council owned trees</b></p> <p><b>The council will:</b></p> <ul style="list-style-type: none"> <li>• <b>Take acts of malicious damage to trees seriously and seek prosecution where appropriate.</b></li> <li>• <b>Aim to prevent and control the abuse of woodlands through rubbish dumping, vandalism and illegal access by consultation and education, or by taking appropriate legal action</b></li> </ul> <p><b>Customer Advice:</b></p> <p>Malicious damage to council owned trees and woodlands, as well as fly-tipping are criminal offences</p>	<p><b>Tree enquiry requiring a site inspection</b></p> <p>The customer will be informed within 14 days of receipt that a site inspection is required and that such a site inspection will be undertaken within 2 weeks of receipt and the customer notified of what action is considered appropriate.</p>

# Agenda Item 7

## DEVELOPMENT CAC – 21 December 2016

### WORK PROGRAMME 2016-2017

Date	Subject Area	Lead Officers
15 June 2016	Pedestrianisation of Wind Street	Stuart Davies / Mark Thomas
15 June 2016	Fly Tipping Policy	Ian Whettleton / Frances Williams
15 June 2016	Waste Management – Re-Use shop	Keith Coxon
6 July 2016 (Special)	Open Spaces Strategy	Andrew McTaggart Mark Russ Ian Beynon Jackie Rees-Thomas
20 July 2016	Draft Fly Tipping Policy	Ian Whettleton / Frances Williams
20 July 2016	Tree Policy	Martin Bignell
17 August 2016	Open Spaces Strategy	Andrew McTaggart Mark Russ Ian Beynon Jackie Rees-Thomas / Stephen Cable
17 August 2016	Review of Fly Tipping	Ian Whettleton / Frances Williams
21 September 2016	Swansea Market (Provision of a Public Toilet)	Lisa Wells
21 September 2016	Pedestrianisation of Wind Street	Lisa Wells
21 September 2016	Tree Policy	Martin Bignell
19 October 2016	Guidance for Works on the Highway and the Adoption of new Infrastructure	Mark Thomas
19 October 2016	Tree Policy	Martin Bignell
16 November 2016	Tree Policy	Martin Bignell / Alan Webster
16 November 2016	Oceana	Huw Mowbray
21 December 2016	Pedestrianisation of Wind Street	Lisa Wells / Mark Thomas
21 December 2016	Oceana	Legal Advice
21 December 2016	Tree Policy	Martin Bignell / Alan Webster

<b>Date</b>	<b>Subject Area</b>	<b>Lead Officers</b>
TBC	Site visit to Cardiff – Pedestrianised Streets.	Development CAC Members
18 January 2017	Swansea Market (Provision of a Public Toilet)	Lisa Wells
TBC	Site visit to Re-Use shop	Development CAC members
TBC	Waste Management – Re-Use shop (Update)	Keith Coxon
TBC	Regional District Shopping Centres (2 <sup>nd</sup> site visit to Morrision)	Development CAC Members
TBC	Regional District Shopping Centres (site visit to Mumbles)	Development CAC Members
TBC	Civic Amenity Sites	